To,

Covering Letter

The Editor in Chief

**Sub:** Submission of Manuscript for publication

Dear Sir,

We intend to publish an article entitled **“ ………. ”** in your esteemed journal as a Case Report.

On behalf of all the contributors I will act and guarantor and will correspond with the journal from this point onward.

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Support

Conflicts of interest

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Yours’ sincerely,

Signature

**Corresponding Author :**

### Contributors' form *(to be modified as applicable and one singed copy attached with the manuscript)*

**Manuscript Title:** ­ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Checklist

**Covering letter**

* Signed by Corresponding author
* Previous publication / presentations mentioned
* Source of funding mentioned
* Conflicts of interest disclosed

**Authors**

* Middle name initials provided
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* Identity not revealed in paper except title page (e.g. name of the institute in material and methods, citing previous study as ‘our study’, names on figure labels, name of institute in photographs, etc.)

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* Structured abstract provided for an original article
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**Language and grammar**

* Uniformly British English
* Abbreviations spelt out in full for the first time
* Numerals from 1 to 10 spelt out
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**Tables and figures**

* No repetition of data in tables/graphs and in text
* Actual numbers from which graphs drawn, provided
* Figures necessary and of good quality (colour)
* Table and figure numbers in Arabic letters (not Roman)
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Type of article: Case Report

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Introduction

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Case History

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Discussion

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References

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